

Business Management Analyst

HSBC Securities Services

Closing date: 25 April 2019

HSBC Securities Services (HSS) provides industry leading global custody and investment fund services to corporate and institutional clients worldwide. HSBC Securities Services is seeking a Business Management Analyst, responsible for acting as first line of defense providing expert advice to risk and control owners to ensure the execution of operational risk management activities.

Major responsibilities

- Influence operational effectiveness and act as point of contact for HSS
- Co-ordinate and manage projects
- Provide Records Management oversight, guidance and monthly reporting
- Understand and manage Information Risks
- Oversee the management of Information Security Risk policies, processes and projects to ensure that proportionate and effective controls are established and maintained
- Support Information Security Risk initiatives and provide oversight, guidance and monthly reporting of incidents and escalations
- Responsible for monitoring, analyzing and assessing potential or existing risks and provide related guidance and resolutions for the organisation and end users
- Assist with the coordination and plan writing of the Business Continuity Plan and Business Impact Analysis and provide support for awareness, testing and implementation

Minimum qualifications

- A university degree along with two years relevant experience in risk management
- Advanced knowledge of internal controls, investment compliance, trust operations, custody operations and risk management
- Excellent written oral and communication skills along with strong analytical, organization and problem solving skills and
- Ability to organize and prioritize workload

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www.hsbc.com/careers

At HSBC we are open to different ideas and cultures and live by our values of being dependable, open and connected. HSBC is committed to building a culture where all employees are valued, respected and opinions count. We take pride in providing a workplace that fosters continuous professional development, flexible working and opportunities to grow within an inclusive and diverse environment. Personal data held by the Bank relating to employment applications will be used in accordance with our Privacy Statement, which is available on our website.

Interested applicants are invited to apply by sending a completed employment application and your résumé and cover letter to:

Email:
recruitment.dept@hsbc.bm

Fax: 279-5826

Post Recruitment Department,
Human Resources, HSBC
Bank Bermuda Limited, 37
Front Street, Hamilton HM 11

Application forms are available in all HSBC branches and at www.hsbc.bm. All enquiries will be held in strict confidence.



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